

**BOROUGH OF CALIFON - ENVIRONMENTAL COMMISSION
REORGANIZATION MEETING MINUTES
TUESDAY, JANUARY 14, 2024**

LJenssen, Chair called the meeting to order by reading the following statement.at 7:05 pm.

“I would like to announce and have placed in the minutes that adequate notice of this Reorganization Meeting of the Califon Environmental Commission has been provided in accordance with the Open Public Meetings Act by publication of the legal notice in the Hunterdon Review and the Hunterdon County Democrat”.

Pledge of Allegiance:

Roll Call:

Present: LJenssen (Chair), K.Mastro (Secretary), D.Blair, N.Ferdinand, R.Geist, J.Gross, E. Haversang (Council Liason)

Absent: B. Pickens

Also Present: K.Swarwz, Edward Whitehead, Stewardship Manager, RHA,

Administration of Oath of Office Renewal

Member/ Chair- Lori Jenssen – renewed her membership as Chairperson to the Califon Environmental Commission which expires on December 31, 2027.

Member David Blair- renewed his membership which now expires on December 31, 2027.

Ed Haversang- Was appointed as council liaison for one year.

RESOLUTION 2025-01- OPEN PUBLIC MEETINGS ACT

The following Resolution was introduced for adoption:

**Approval of the Annual Resolution of the Califon Environmental Commission- 2025-01
Open Public Meetings Act (OPMA)***

**BOROUGH OF CALIFON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #2025-01

**ANNUAL RESOLUTON OF CALIFON ENVIRONMENTAL COMMISSION
RE: OPEN PUBLIC MEETINGS ACT**

WHEREAS, the Open Public Meetings Act N.J.S. 10:4-6 et seq.) hereafter the “Act” provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED by the Califon Environmental Commission of the Borough of Califon, County of Hunterdon, State of New Jersey, as follows:

1. Regular meetings of the Califon Environmental Commission meetings shall be held during the **2025** calendar year at **7:00 pm** prevailing time, on the second Tuesday of the month except there will be no meetings in December or July.
2. The Meetings will take place at Borough Hall, 39 Academy St., Califon, New Jersey. Unless rescheduled in conformity with the said Act, provided that any such meetings which fall on a New Jersey legal holiday shall be rescheduled to the next regular business day at the same time and place.
3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48-hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:
 - a. The **Hunterdon Review** which is the official newspaper of this public body; and
 - b. The **Hunterdon County Democrat** which is hereby determined to be the other newspaper which as the greatest likelihood of informing the public within this Municipality of meetings of this public body.
4. The following newspaper is hereby designated as an alternate newspaper to receive any of the notices described in Paragraph 2 above in the event that either of the newspapers designated in Paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules:
 - a. The **Courier News** which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this Municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.
5. The following fees are hereby fixed to cover the costs of providing and mailing to any such persons requesting copies of any notice pursuant to Section 14 of the Act, which fees shall be prepaid by such person:

- a. To receive by mail any one copy of any annual notice of regular meetings or revision thereto described in Section 13 of the Act, or any one 48 hour advance written notice described in Subsection 3-d of the Act of any regular, special or rescheduled or emergency meeting of this body, **the sum of \$.05 per page for letter sized pages and \$.07 per page for legal sized pages.**
 - b. To receive written advance notice of all of the meetings of the public body within the time prescribed by Subsection 3-d of the Act up to and including December 31, 2012, **the sum of \$.05 per page for letter sized pages or \$.07 per page for legal sized pages.**
6. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subject considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Records Act (PL 2001, C404).
- a. The fee to receive by mail or in person any one copy of any official minutes of any regular or special open meeting or any revision thereto shall be **the sum of \$.05 per page for letter sized pages and 0.07 per page for legal sized pages.**
 - b. The fee to receive by mail or in person one copy of all of the official minutes of all the regular and special open meetings of this public body shall be **the sum of \$.05 per page or \$.07 per legal sized page.**
7. Copies of the attached Annual Notice shall be provided as follows:
- a. Posted and maintained throughout the calendar year on the public bulletin board at the Municipal Building.
 - b. Mailed, electronically sent, or hand delivered to the newspapers designated in Paragraph 2 hereto.
 - c. Filed with the Clerk of the Municipality.
 - d. Mailed or hand delivered to any person so requested in accordance with Paragraph 4 hereto.

Member J. Gross made a motion to approve Resolution 2025-01 seconded by E. Haversang.
All In Favor
Motion Carried

Environmental Commission Meeting Schedule

The following meeting dates were submitted for approval:

In 2025 Meetings have been tentatively scheduled for the following. This is subject to change depending on the agenda. Meeting time is tentatively set for 7:00 PM.

**Tuesday, February 11, 2025
Tuesday, March 11, 2025
Tuesday, April 8, 2025
Tuesday, May 13, 2025
Tuesday, June 10, 2025
No meeting in July
Tuesday, August 12, 2025
Tuesday, September 9, 2025
Tuesday, October 14, 2025
Tuesday, November 11, 2025
No meeting in December
January 13, 2026**

Motion was made by J. Gross seconded by D. Blair to approve the meeting schedule.

All in Favor

Motion Carried

With no further reorganization business to attend, D. Blair mad a motion to adjourn the meeting at 7:13 Pm seconded by L. Jenssen.

All in Favor

Meeting Adjourned at 7: 13 pm

**BOROUGH OF CALIFON - ENVIRONMENTAL COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 14, 2025**

2025 - REGULAR MEETING - CALL TO ORDER

"I would like to announce and have placed in the minutes that adequate notice of this regular meeting of the Environmental Commission has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Hunterdon Review and the Hunterdon County Democrat".

Old Business:

Chair L. Jenssen announced that the 2025 Stream Clean Up has been moved to Saturday, April 12, 2025.

Member Roberta Geist advised she would take the lead on this event again this year if no one else wanted to volunteer.

Chairperson L. Jenssen asked that some members volunteer to assist Roberta on date of the cleanup.

The Trout Fest sponsored by the South Branch Outfitters will take place at noon the same date as the Stream Clean Up.

New Business:

Edward Whitehead, stewardship manager from Raritan Headwaters Association gave a presentation on Invasive Species.

This was attended by several members of the Califon community and was a very informative presentation into an important subject that affects us all. Edward advised that it is his goal to promote an understanding of the impact invasive species has on native plants and diversity of our landscape. Invasive species displaces native species and creates a monoculture which adversely impacts our environment.

Edward advised that he would forward facts sheets and links to the office so this information can be posted on the Califon website.

The audience had several questions as to how can invasive plants be eradicated. Depending on the species, most will require removal and then treatment with a pesticide.

With no further questions, J. Gross made a motion to adjourn the meeting seconded by D. Blair.

All In Favor

Meeting was adjourned at 8:14 pm

Respectfully submitted,

Karen Mastro, RMC

