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**BOROUGH OF CALIFON**

**COUNCIL MEETING MINUTES**

**MARCH 21, 2022**

Mayor Charles Daniel called the regular meeting to order at 7:32 p.m. with the reading of the following Sunshine Law announcement: “***I would like to announce and have placed in the minutes that adequate notice of this regular in person meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Hunterdon Review and the Hunterdon County Democrat.”***

**FLAG SALUTE**

**ROLL CALL:**

**PRESENT: R. BAGGSTROM, J. COLLINS, E. HAVERSANG, L. JANAS (via zoom),**

**M. MEDEA, C. SMITH**

**ABSENT: NONE**

**ALSO PRESENT: BOROUGH ATTORNEY, MARK ANDERSON via Zoom, and JANE PRIMERANO, HUNTERDON REVIEW**

**APPROVAL OF MINUTES**

Motion was made by C. Smith seconded by J. Collins to approve the minutes of March 7, 2022

For: R. Baggstrom, J. Collins, E. Haversang, L. Janas, M. Medea, C. Smith

Opposed: None

**MOTION CARRIED**

**LIST OF BILLS**

Motion was made by E. Haversang, seconded by J. Collins to approve the list of bills in the amount of $47,230.27.

For: R. Baggstrom, J. Collins, E. Haversang, L. Janas, M. Medea, C. Smith

Opposed: None

**MOTION CARRIED**

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**PUBLIC COMMENT:**

Peter Near and his wife Jean Coatstein owners of 101 & 103 Philhower. His question is part of the Resolution when they were approved by the Planning Board, was to take out the driveway on Main Street. A building inspector told him that would be an ideal spot for a handicap parking space. His question is who does he address/contact to get a handicap spot? Council will look into who would be the correct person to allow/assign this spot and will get back to Mr. Near. Mayor will talk to Chairperson of the Planning Board.

**CORRESPONDENCE**

\_\_3-9-22- Letter from Township of Tewksbury – Ordinance 04-2022. An ordinance of the Township of Tewksbury, Hunterdon County, New Jersey amending and modifying Section 625, Stormwater Control, of the development regulations ordinance of the Township of Tewksbury.

\_\_ 3-10-22 – Email from Kevin Pyatt, DPW – cleanup of tree debris on 3/8 & 3/9 at Kellie Court, River Road, 2nd Street and Philhower Avenue. Roads were also salted.

\_\_Thank you card from Laura Eidsvaag

**OLD BUSINESS**

1. **RESOLUTION** The following Resolution was introduced for adoption:

**RESOLUTION 2022-34**

**BE IT RESOLVED** BY THE Mayor and Council of the Borough of Califon that Ordinance 2022-02 entitled: **AN ORDNINANCE OF THE BOROUGH OF CALIFON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE LEASE OF A PORTION OF REAL PROPERTY COMMONLY KNOWN AS THE NELLIE HOFFMAN FARM, CONSISTING OF AN HISTORIC FARMHOUSE AND LOG CABIN AND APPURTENANT LANDS, TO THE CALIFON HISTORICAL SOCIETY** is hereby introduced upon first reading; and

**BE IT FURTHER RESOLVED** that Notice of Ordinance 2022-02 will be considered for final adoption on April 18, 2022 following a public hearing; and

**BE IT FURTHER RESOLVED** that Notice of Ordinance 2022-02 will be published in the March 30 2022 edition of the Hunterdon Review as required by law.

Motion was made by R. Baggstrom, seconded by M. Medea to adopt Resolution 2022-34 as read.

For: R. Baggstrom, J. Collins, E. Haversang, L. Janas, M. Medea, C. Smith

Opposed: None

**MOTION CARRIED**

**NEW BUSINESS**

1. **RESOLUTION- AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES (PROFESSIONAL LAND SURVEYING SERVICES) TO DMC ASSOCIATES, INC. FOR A SURVEY OF RIVER ROAD- BETWEEN MAIN STREET AND THE NELLIE HOFFMAN HOUSE- 2, 200 LINEAR FEET**

The following Resolution was introduced for adoption:

 **RESOLUTION -2022-35**

**WHEREAS,** the Borough of Califon received notification on February 7, 2021 that Califon was awarded grant funding through the NJDOT’s fiscal year 2021 Municipal Aid program for the road improvement project known as “Various Roads” in the amount of $204,000.00; and

**WHEREAS,** it is now required that the Borough of Califon Engineer begin design work on the River Road project such that there is now a need for Califon to obtain professional land surveying services subsequent to the design work; therefore, Califon has determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A – 20.5; and

**WHEREAS,** DMC Associates, Inc., Land Surveyors, has submitted a proposal on, 2021 indicating that they will provide the professional land surveying services for a total of $8,800.00 and

**WHEREAS,** the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS,** the Chief Financial Officer has certified that the funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Califon, in the County of Hunterdon and State of New Jersey, that the Borough of Califon authorizes funding in the amount of $8,800.00 for payment of surveying services to DMC Associates, Inc.; Land Surveyors, for the preparation of existing roadway survey of the River Road project.

Motion was made by M. Medea, seconded by C. Smith to adopt Resolution 2022-35.

For: R.Baggstrom, J. Collins, E. Haversang, L. Janas, M. Medea, C. Smith

Opposed: None

**MOTION CARRIED**

1. **RESOLUTION- BUDGET TRANSFER**

The following Resolution was introduced for adoption:

 **RESOLUTION 2022-36**

**WHEREAS,** it appears that the unexpended balance in the following accounts will not be sufficient to pay outstanding bills: :

Road Maintenance

 Street Lighting

 Telephone

 Water

**AND WHEREAS,** it appears that there will be an unexpended balance in the following 2018

 Police s/w

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Califon that the following transfers be authorized and within Resolution is the authority of the Borough Treasurer to make said transfers:

 AMOUNT FROM TO Amount

$ 2,089.74 Police s/w Road Maint $1,548.88

 Street Lighting $ 253.76

 Telephone $ 240.54

 Water $ 46.56

Motion was made by E. Haversang seconded by M. Medea to adopt Resolution 2022-36

For: R. Baggstrom, J. Collins, E. Haversang, L. Janas, M. Medea, C. Smith

Opposed: None

**MOTION CARRIED**

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**COMMITTEE REPORTS**

Councilman Medea reported that Parks and Recreation had their meeting on March 9th where further discussion and planning of the scavenger hunt and the Memorial Day Parade took place. rial Day Parade. Council Haversang mentioned that there are several ash trees in the park that are in need of taking down. Councilman Medea and Haversang agreed that another visit to the park to inventory what trees need to be taken down will have to take place.

Councilman Medea advised that the LTAA baseball reached out to him about the ground bees present. We had an exterminator in the past and it was costly and they just come back every year. Discussion took place about what are our choices. It was the consensus that we would rather not use chemicals again for treatment of pollinators that are not aggressive. Council suggested that we contact our animal control officer for suggestions.

Councilwoman Smith reported Board of Education meeting this Wednesday, March 23, 2022.

Councilman Janas reported zoning meeting was on March 16th and the only item on the agenda was the public hearing of the Reexamination of the Master Plan. Testimony and discussion took place and three changes came out of the hearing. The planner had already made – put in no recommendation for redevelopment because we have no redevelopment zones, that had to be in the document. We will need recommendation about electric vehicle infrastructure probably. It was said most suitable on the highway business corridor, but to be studied further. Changing the wording on one of the recommendations involving the Mill Dam, calling on participants involved, the Borough would like to see community participation and transparency as the process moves forward as we see to what happens on the river. There were 22 recommendations in all, some of which may require Council action, might be map or zoning changes. It was approved, the reexamination and master plan is set for a number of years. The

planner said the next move will be to look at the open space plan and coordinate with parks and recreation and environmental commission and begin a public hearing process, assuming that will take place in the next couple months. The next meeting is April 20th.

Councilman Baggstrom reported brush pick up begins May 16th. He received phone calls about brush pick being posted on website and was asked if grass is picked up. No pickup for grass.

Councilman Collins reported Stream Clean up April 23rd 9-12. Environmental Commission is looking to plant trees and finding ways to buy the necessary sleeves. Application has been filled for a Salem White Oak sapling. Environmental Commission is looking to sell reusable bags.

**MAYORS REPORT**

Waiting on Califon Fire Company to return their ??? indentifimication agreement to AQUA and for AQUA to complete their review which our attorney made. Adam Berger, Director of Operations at AQUA will be attending a council meeting to answer questions pending the completion of agreement reviews.

AQUA is going out this afternoon to 121 Philhower, to check out water issue. Tom Boorady will look at it as well.

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Councilman Haversang and the Mayor met with the fire company, ex-fire chief and trustees. Equipment needs to be purchased and they are asking for money. Mayor gave some alternatives. Councilman Medea, Councilman Janas, CFO and Mayor are looking into how this could fit into the budget. The fire company is hiring a grant writer, asked if we are interested, information was given to the Mayor and he will reach out to the grant writer. Meeting with the fire company will happen quarterly.

Guardrail on River Road right at the “S” turn where it floods, is damaged. Its exposed and loose. It will get fixed when the road gets paved, however, Mayor will have the Engineer look at it to see if it needs to be fixed sooner than later.

Public Comment:

Reporter Jane Primerano was sorry to hear about the tree at Nellie Hoffman House.

Borough Attorney Mark Anderson via zoom commented that the ??? plan requirement is every ten years, so that won’t be coming up right away. Handicap parking should be looked at by the Engineer to see that this is a practical location, and authorizing by ordinance to restrict parking to handicap only. Borough already has parking requirements under Title 10 of the ordinance, simply an ordinance adding to Title 10. Providing a Borough designated space does not change a property owners obligation under state law to provide the requisite number of handicap parking spaces in any parking lot this is in addition to that.

**ADJOURNMENT**

Mayor called to adjourn at 8:35 - motion was made by C.Smith; seconded by R. Baggstrom

For: R.Baggstrom, J.Collins, E.Haversang, L.Janas, M.Medea, C.Smith

Respectfully Submitted:

B.Thomas