**BOROUGH OF CALIFON**

**COUNCIL MEETING MINUTES**

**June 6, 2022**

Mayor Charles Daniel called the regular meeting to order at 7:34 p.m. with the reading of the following Sunshine Law announcement: “***I would like to announce and have placed in the minutes that adequate notice of this regular in person meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Hunterdon Review and the Hunterdon County Democrat.”***

**FLAG SALUTE**

**ROLL CALL: PRESENT: J. COLLINS, L. JANAS, M. MEDEA C. SMITH**

 **ABSENT: R. BAGGSTROM, E. HAVERSANG**

 **ALSO PRESENT: M. ANDERSON, BOROUGH ATTORNEY**

**MINUTES**

Motion was made by C. Smith seconded by J. Collins to approve the minutes of the meeting held on May 16, 2022.

For: J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: R. Baggstrom, E. Haversang

**MOTION CARRIED**

**LIST OF BILLS**

Motion was made by L. Janas seconded by M. Medea to approve the list of bills in the amount of: $71,665.03.

Motion was made by C. Smith seconded by J. Collins to approve the minutes of the meeting held on May 16, 2022.

For: J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: R. Baggstrom, E. Haversang

**MOTION CARRIED**

**CORRESPONDENCE**

\_email from K.Pyatt of Tewksbury DPW advising the brush clean up came to $6,889.67.

\_ list of requisition of taxes for the North Hunterdon -Voorhees Regional High School District for the 2022-2023 School year.

\_ 4-21-22 – letter from the Dept. of Transportation advising that applications are being accepted for the NJDOT 2023 State Aid programs with a deadline of July 1, 2022.

\_May 19, 2022- letter from Cullen & Bykman to County Administrators, County Commissioners and Municipal Clerks, advising that BPU Docket No: GR21121254 suspending proposed revisions until September 22, 2022 regarding request for change of rates.

**OLD BUSINESS**

1. **RESOLUTION -PUBLIC HEARING AND FINAL ADOPTION OF ORDINANCE 2022-03- SALARY AND WAGE**

The Mayor read Ordinance 2022-03 by title: **AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS OF THE BOROUGH OF CALIFON IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY**

Mayor Daniel opened the public hearing on this ordinance. There being no comments from the public the public hearing was closed.

The following Resolution was introduced for adoption:

 **RESOLUTION 2022-47**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Califon that Ordinance 2022-03 entitled: **AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS OF THE BOROUGH OF CALIFON IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY** is hereby adopted upon final reading; and

**BE IT FURTHER RESOLVED** that Notice of Final Passage of Ordinance 2022-03 will be published in the June 15, 2022 edition of the Hunterdon Review as required by law.

Motion was made by C. Smith seconded by L. Janas to adopt Resolution 2022-47 as read.

For: J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: R. Baggstrom, E. Haversang

**MOTION CARRIED**

1. **RESOLUTON- STRIKING SPECIFIC SALARIES FOUND IN RANGES IN THE SALARY AND WAGE ORDINANCE**

The following Resolution was introduced for adoption:

 **RESOLUTION 2022-48**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Califon that the

Following salaries be established and approved for certain employees of the Borough of Califon for the calendar year of 2022:

 Clerk: $55,000.00

 Treasurer: $10,000.00

 Zoning Officer: $10,063.00

**BE IT FURTHER RESOLVED** that the aforementioned salaries along with the salaries of the remainder of the employees of the Borough of Califon be authorized by Ordinance 2022-03 entitled: **AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS OF THE BOROUGH OF CALIFON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY,** scheduled for final adoption on June 6, 2022.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2022-47 as read.

For: J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: R. Baggstrom, E. Haversang

**MOTION CARRIED**

**NEW BUSINESS**

1. **RESOLUTION- GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**RESOLUTION 2022-49**

**WHEREAS,** N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS,** the Annual Report of Audit for the year *2021* has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon con­viction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, That the Borough of Califon Councilof the Borough of Califon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion was made by C. Smith seconded by M. Medea to adopt Resolution 2022-47 as read.

For: J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: R. Baggstrom, E. Haversang

**MOTION CARRIED**

1. **RESOLUTIONS- APPROVAL OF 2022-2023 LIQUOR LICENSE RENEWALS**

The following Resolutions were introduced for adoption:

 **RESOLUTION 2022-50**

**BE IT RESOLVED** by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, that the following Club Liquor License be issued in the Borough of Califon, to be effective at 9:00 a.m. prevailing time on July 1, 2022; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk or her duly authorized agent is hereby authorized, directed and ordered to sign, issue and deliver such license to the following licensee:

NAME LICENSE NO ADDRESS

Califon Fire Co. 1004-31-002-002 P.O. Box 178, 41 Main St.

 Califon, NJ 07830

**BE IT FURTHER RESOLVED,** that a copy of this Resolution is certified to be a true copy by the Municipal Clerk and forwarded to the Division of Alcoholic Beverage Control

**RESOLUTION 2022-51**

**BE IT RESOLVED** by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, that the following Plenary Retail Distribution License be issued in the Borough of Califon, to be effective at 9:00 a.m. prevailing time on July 1, 2022; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk or her duly authorized agent is hereby authorized, directed and ordered to sign, issue and deliver such license to the following licensee:

NAME LICENSE NO ADDRESS

Jalrem Liquors 1004-44-001-005 430 County Rd, Rt. 513

T/A Califon Wine and Spirits Califon, NJ 07830

**BE IT FURTHER RESOLVED** that a copy of this Resolution be certified to be a true copy by the Municipal Clerk and forwarded to the Division of Alcoholic Beverage Control.

**RESOLUTION 2022-52**

**BE IT RESOLVED** by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, that the following Plenary Retail Distribution License be issued in the Borough of Califon, to be effective at 9:00 a.m. prevailing time on July 1, 2022; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk or her duly authorized agent is hereby authorized, directed and ordered to sign, issue and deliver such license to the following licensee:

NAME LICENSE NO ADDRESS

KOHA, LLC 1004-33-003-003 438 County Rd, Rt. 513

T/A Brasserie 513 Califon, NJ 07830

**BE IT FURTHER RESOLVED** that a copy of this Resolution be certified to be a true copy by the Municipal Clerk and forwarded to the Division of Alcoholic Beverage Control.

Motion was made by L. Janas seconded by M. Medea to adopt Resolutions 2022-50- 2022-52 for the renewal of liquor licenses in the Borough of Califon as stated above.

For: J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: R. Baggstrom, E. Haversang

**MOTION CARRIED**

**COMMITTEE REPORTS**

Councilman Medea reported that the Memorial Day Parade and ceremony had a great turnout of spectators and participants. The weather was beautiful and everyone seemed to enjoy the parade. He advised that Deputy Clerk, Barbara Thomas did a great job in organizing the whole event.

Councilman Janas advised that the Planning/Zoning met with members of the Council, Parks and Recreation, & Environmental Commission at their jointly advertised meeting on May 18, 2022. Councilman Janas advised that most of the meeting was spent looking at maps of possible properties in the Borough that may be considered an option in the Open Space plan. Councilman Janas advised that there was some discussion on passive recreation vs. active. The next meeting will be on Wednesday, June 15th where members of the public are encouraged to attend.

Councilwoman Smith advised that the next Board of Education meeting is next Wednesday.

Councilman Collins advised that the EC is sponsoring a rain garden seminar on Tuesday June 14th, here at the municipal building. Councilman Collins advised that a letter from the Environmental Commission will be forthcoming regarding recommendations on the Weiss Mill dam and the property surrounding the park and including the old Mill, currently owned by the county.

**MAYORS REPORT**

Mayor Daniel reported that he will be on vacation on June 20th so will not be able to make this meeting. The Mayor asked Council President, M. Medea if he would preside this meeting.

Mayor Daniel advised that he has no further business.

Councilwoman C. Smith made a motion to adjourn the meeting at 8:07pm, seconded by L. Janas. All present were in favor and the meeting was adjourned.

Respectfully Submitted,

Karen Mastro, RMC