**BOROUGH OF CALIFON COUNCIL**

**REGULAR MEETING MINUTES**

**NOVEMBER 1, 2021**

Mayor Charles Daniel called the regular meeting to order at 7:30 p.m. with the reading of the following Sunshine Law announcement: ***“I would like to announce and have placed in the minutes that adequate notice of this regular of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Hunterdon Review and the Hunterdon County Democrat.”***

**FLAG SALUTE**

**ROLL CALL: PRESENT: R. BAGGSTROM, J. COLLINS, E. HAVERSANG, L. JANAS,**

 **M. MEDEA, C. SMITH**

 **ALSO PRESENT: MARK ANDERSON, ESQ., BOROUGH ATTORNEY**

 **ABSENT: NONE**

**APPROVAL OF MINUTES**

Motion was made by C. Smith seconded by R. Baggstrom to approve the minutes from the meeting held on October 4, 2021.

For: R. Baggstrom, J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Abstain: E. Haversang

Absent: None

**MOTION CARRIED**

Motion was made by C. Smith seconded by L. Janas to approve the minutes from the meeting held on October 18, 2021.

For: J. Collins, E. Haversang, L. Janas, C. Smith

Opposed: None

Abstain: J. Collins, M. Medea

Absent: None

**MOTION CARRIED**

**LIST OF BILLS**

Motion was made by R. Baggstrom seconded by L. Janas to approve the list of bills in the amount of $802,371.72.

For: Unanimous

Opposed: None

Absent: None

**MOTION CARRIED**

**POLICE REPORT**

Police Chief Almer reported that the numbers for September were better than for August.

Halloween was fun this year with the Police joining in on the festivities; giving our candy, playing music from the police cars and mingling with the residents and children. There was no mischief to report on Mischief Night. The speed limit sign posted past the General Store has been doing a great job of slowing down cars.

**CORRESPONDENCE**

\_\_ James Kyle, Borough Planner, working on Re-exam of the Master Plan and work on the Open Space Recreation Plan to follow shortly after completion of Re-exam; review of draft to be addressed by Planning Board at the November meeting; public hearing scheduled for December meeting.

\_\_ Lumberjacks Tree Service; tree removal proposal; two Norway maples on Pershing Ave. $4815.

\_\_ Salmon Bros., Inc.: proposal for catch basin repairs on Center St. - $6,000. – Discussion on

Additional catch basin repairs on Raritan Dr., across from #3 Raritan Dr.

\_\_ Certificates of Completion for Harassment & Discrimination Training received from SIF for all those who participated in the seminar

\_\_ e-mail from Lisa Hibbs; Commercial Utility; letter to residents participating in the HAECo-op that the current contract for the HAEC Energy Aggregation Program will end on November 30th and residents will be returning to the Basic Generation Service through JCP&L until the next successful auction in spring of 2022.

\_\_ e-mail from Borough Attorney, Mark Anderson regarding agreement between Aqua NJ and Fire Co. concerning the cleaning and painting of main water tank and alternate tanks to provide water to the town; addressing ROW issues and payment of a fee to Fire Co. from Aqua for use of their lot to store water tanks

\_\_e-mail from Tom Boorady, Borough Engineer, recommending that the Planning
Board establish an ordinance sub-committee to tackle revisions to the driveway ordinance

\_\_ Interlocal Services Agreement for public works services with Tewksbury Twp. 1st, 2nd and 3rd quarter spending report

**OLD BUSINESS**

1. **RESOLUTION – APPROVAL OF 2022 INTERLOCAL SERVICES AGREEMENT WITH WASHINGTON TWP. FOR INFIELD GROOMING SERVICES FROM APRIL, 2022 TO OCTOBER 2022**

The following Resolution was introduced for adoption:

**RESOLUTION 2021-84**

 **WHEREAS,** the Borough of Califon, County of Hunterdon and the Township of Washington, County of Morris, desire to enter into an Interlocal Services Agreement for the provision by the Township of Washington to provide infield grooming services to the Borough of Califon; and

 **WHEREAS,** municipalities are permitted to enter into such agreements pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.

 **NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Califon, in the County of Hunterdon and State of New Jersey as follows:

1. That the Mayor and Municipal Clerk are hereby authorized to execute the Interlocal Services Agreement between the Borough of Califon, County of

Hunterdon, and the Township of Washington, County of Morris, for services by the Department of Public Works of the Township of Washington to groom the infields at Califon Island Park for a term to commence April 1, 2022 and to terminate on October 31, 2022; and

1. A copy of this Agreement is on file in the office of the Municipal Clerk for inspection by the public.
2. A copy of this Agreement shall be filed, for informational purposes, with the Department of Community Affairs, Division of Local Government Services, pursuant to rules and regulations promulgated by the Division.
3. This resolution shall take effect immediately.

Motion was made by E. Haversang seconded by M. Medea to adopt Resolution 2021-84 as read.

For: Unanimous

Opposed: None

**MOTION CARRIED**

1. **RESOLUTION – PUBLIC HEARING AND FINAL ADOPTION OF BOND ORDINANCE 2021-10**

The Clerk read Bond Ordinance 2021-10 by title: **BOND ORDINANCE PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS BY AND IN THE BOROUGH OF CALIFON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING $620,000 THEREFOR (INCLUSIVE OF A STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT IN THE AMOUNT OF $220,000) AND AUTHORIZING THE ISSUANCE OF $400,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.**

Mayor Daniel opened the public hearing on Bond Ordinance 2021-10. There being no comments from the public, Mayor Daniel closed the public hearing.

The following Resolution was introduced for adoption:

**RESOLUTION 2021-85**

**BE IT RESOLVED by the Mayor and Council of the Borough of Califon that Bond Ordinance 2021-10 entitled: A BOND ORDINANCE PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS, BY AND IN THE BOROUGH OF CALIFON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING $620,000 THEREFOR (INCLUSIVE OF A STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT IN THE AMOUNT OF $220,000) AND AUTHORIZING THE ISSUANCE OF $400,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF** is hereby adopted upon final passage on November 1, 2021; and

**BE IT FURTHER RESOLVED** that Notice of Final Passage of Bond Ordinance 2021-10 is to be published in the November 10, 2021 edition of the Hunterdon Review as required by law.

Motion was made by R. Baggstrom seconded by L. Janas to adopt Resolution 2021-85 as read.

For: R. Baggstrom, J. Collins, E. Haversang, L. Janas, M. Medea, C. Smith

Opposed: None

Absent: None

**MOTION CARRIED**

**NEW BUSINESS**

1. **RESOLUTION – APPROVAL OF KEY-TECH PROPOSAL FOR BITUMINOUS CONCRETE CORE SAMPLING AND TESTING - $1,620.00**

The following Resolution was introduced for adoption:

**RESOLUTION 2021-86**

**WHEREAS,** the Borough of Califon has received a New Jersey Department of Transportation Grant for roadway improvements on River Rd., in the Borough of Califon, and

**WHEREAS,** the project known as “River Rd. Improvements Project” has been successfully completed and now bituminous concrete core sampling and testing needs to be undertaking as a requirement of state standards consistent with NJDOT requirements.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Califon that the proposal for NJDOT HMA Bituminous Concrete Core Sampling and Testing, per NJ State Aid; as received from KeyTech in the amount of $1,620.00 is hereby approved and accepted.

Motion was made by C. Smith seconded by R. Baggstrom to adopt Resolution 2021-86 as read.

For: Unanimous

Opposed: None

**MOTION CARRIED**

1. **RESOLUTION – APPROVAL OF 2022 ANIMAL CONTROL SERVICES AGREEMENT WITH ANIMAL CONTROL SOLUTIONS – ON-CALL FEES AND CLERICAL FEE**

The following Resolution was introduced for adoption:

**RESOLUTION 2021-87**

 **WHEREAS, it has been determined that there is the need in the Borough of Califon to retain the services of a licensed Animal Control Officer (ACO) for animal**

**Control services;**

**WHEREAS, Animal Control Solutions, LLC has submitted a contract for animal control services to the Borough of Califon; and**

 **WHEREAS, Animal Control Solutions, LLC shall charge the Borough of Califon a monthly administrative fee of $150.00 and shall charge a per diem/call-out fee of $350.00 for any services listed in Appendix A of the contract; and**

 **WHEREAS, based on the last five years of animal control activity, it is not anticipated that the costs associated with animal control for 2022 will surpass the appropriated amount of $2,920.00.**

**NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon that the contract between the Borough of Califon and Animal Control solutions, LLC for animal control services to the Borough of Califon for calendar year 2022 is hereby approved.**

Motion was made by L. Janas seconded by C. Smith to adopt Resolution 2021-87 as read.

For: Unanimous

Opposed: None

**MOTION CARRIED**

1. **2021 BEST PRACTICES INVENTORY – REVIEW**

Mayor and Council reviewed the 2021 Best Practices Inventory completed by the Clerk and CFO; having received the document beforehand. The Inventory is comprised of 48 questions; 20 of which are unscored. Municipalities must receive

 a minimum score of 15 on the Inventory to receive its full Final Aid payment. Califon received a score of 20 ensuring that no aid will be withheld.

**COMMITTEE REPORTS**

Councilman Medea reported that the Parks & Rec Committee met to debrief from the successful Street Fair in October. They are looking into some different options for next year. The tree lighting and Christmas festivities will take place on Saturday, December 4th.

Councilman Haversang reported too that the Christmas Tree lighting will take place on Saturday, December 4th.

Councilman Janas reported that the Planning Board met on October 20th. Jason Bittay was sworn in as a new member. The PB conducted a hearing for the site plan application of the Califon Group. Use variances were granted with conditions. The next meeting on November 17th will be held for the discussion of the Reexamination Report for the Master Plan currently being worked on by Planner, Jim Kyle.

Councilwoman Smith reported that the Board of Education met on October 20th. Enrollment is down to 84 students with a dozen students having choiced out.

The Fire Co. came to the school on October 22nd for Fire Safety Week.

Councilwoman Smith reported on an ongoing issue at the North Hunterdon/Voorhees High School District having to do with an effort to ban LGBT books from students. At the meeting in October there was much support from the public decrying this effort and supporting these books, the community and LGTB issues.

The high school district is working on a ballot referendum in 2022 for facility improvements.

Councilman Baggstrom reported on the Fire Co. Parade that was held this past weekend to commemorate the 100th birthday of the Califon Fire Co. All went well with an excellent turnout.

Councilman Collins reported that the Environmental Commission will meet on November 9th.

**MAYOR’S REPORT**

Mayor Daniel reported that he met with the Borough Engineer and contractor Charles Matarazzo at the site of the culvert in back of the firehouse. They reviewed the proposal for the stormwater mitigation project at this culvert, as submitted by Mr. Matarazzo. Mr. Matarazzo will be looking to schedule and start this project soon.

Mayor Daniel will be attending the NJSLM convention in Atlantic City the week of November 15th.

**COMMENTS FROM THE PUBLIC**

**None**

**There being no further business to come before Council at this time, motion was made by**

**C. Smith seconded by R. Baggstrom and unanimously accepted to adjourn at 8:20 p.m.**

 Laura G. Eidsvaag, RMC

Municipal Clerk/Administrator