**Califon Borough planning/zoning Board**

**reorganization and regular AGENDA**

**JANUARY 27, 2021**

**7:00 pm**

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**You are invited to a Zoom webinar.**

**Topic: January Planning/Zoning Board meeting**

**Time: Jan 27, 2021 07:30 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/85073479673?pwd=aUUvTmtSTFFuYzFQQWJJcU1XRUZCQT09**

**Meeting ID: 850 7347 9673**

**Passcode: 669787**

**One tap mobile**

**+13126266799,,85073479673#,,,,\*669787# US (Chicago)**

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**Dial by your location**

**+1 312 626 6799 US (Chicago)**

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**+1 301 715 8592 US (Washington D.C)**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 408 638 0968 US (San Jose)**

**Meeting ID: 850 7347 9673**

**Passcode: 669787**

**Find your local number: https://us02web.zoom.us/u/kbRZQfqa2C**

**CALIFON Borough PLANNING/Zoning BOARD**

**REORGANIZATION and regular AGENDA**

**JANUARY 27, 2021**

**7:30 pm**

**1. CALL TO ORDER**

**2. OPEN PUBLIC MEETINGS ACT**

Adequate notice of this meeting of the Califon Borough Planning/Zoning Board was given as required by the “Open Public Meetings Act” as follows: notice was sent to the Hunterdon Review and the Hunterdon Democrat, posted on the bulletin board in the Borough Municipal Building and posted on the Borough website and filed with the Borough Clerk.

The Planning/Zoning Board will hold a regular meeting by web-based platform providing remote access as the meeting will be open to the public remotely. Details for public participation will be posted on the website at califonboro.net Public can register at Zoom.us and to join:

<https://us02web.zoom.us/j/85073479673?pwd=aUUvTmtSTFFuYzFQQWJJcU1XRUZCQT09>

Meeting ID: 850 7347 9673 Passcode: 669787

In the event any member of the public cannot access the public file documents or exhibits, and/or cannot access the Zoom web-based virtual meeting room, they may contact the Board Secretary at [kbrown@califonboro.net](mailto:kbrown@califonboro.net%20)

**3. SALUTE TO THE FLAG**

**4. ROLL CALL**

Mayor Daniel Leo Janas

Thomas Bedell Gill Smith

Mary Phillips Arthur Owens

John Lynch

Jonathan Testa, Board Attorney James Kyle, Board Planner

Thomas Boorady,Board Engineer Kerry Brown, Recording Secretary

**5. REORGANIZATION OF THE BOARD**

A. Oath of Office

Leo Janas, Class III 12/31/2021

B. Election of Chair, Vice Chair and Secretary

C. Resolution 2021-01: Annual Resolution

D. Professional Services for 2021

**6. MINUTES**

A. December 30, 2020

**7. Communication/DISCUSSION ITEMS**

**8. PUBLIC COMMENT**

**9. ADJOURNMENT**

***BOROUGH OF CALIFON***

***PLANNING/ZONING BOARD***

***Annual Resolution***

**Whereas**, there is a need for services of an attorney and budgeted funds are available for this purpose and the "Local Public Contracts Law" (*N.J.S*. 40A:11-1, *et seq*.) exempts professional services such as legal, planning, and engineering services from public bidding. **Therefore,** it is resolved as follows:

1. For the year 2021, the Board retains **Jonathan Testa**, a licensed New Jersey attorney, as its legal counsel.
2. For the year 2021, the Board retains **James Kyle**, a licensed New Jersey Professional Planner, as its consulting Planner.
3. For the year 2021, the Board retains **Thomas Boorady**, a licensed New Jersey Professional Engineer, as its consulting Engineer.
4. The Contract with these licensed professionals is made without competitive bidding as a professional service. The contracts shall be on file with the Borough Clerk and available for public inspection.
5. The Board Clerk shall publish the information required by law about these contract awards in a timely way.

**Califon Borough Planning/Zoning Board**

Califon Borough Planning/Zoning Board

, Chair

Date: January 27, 2021

ATTEST: The chair signed this resolution, as authorized by the Planning/Zoning Board on the date indicated above.

, Secretary

Date: January 27, 2021

***BOROUGH OF CALIFON***

***PLANNING/ZONING BOARD***

# Resolution specifying charges for Planning and Engineering

# services on Land Use Board applications.

# Whereas, N.J.S. 40:55D-53.2 requires that the Board adopt a schedule of professional charges by resolution;

# Therefore, it is resolved as follows:

1. The Board’s **Professional Planner** is authorized to charge a $ hourly rate, plus actual and reasonably necessary expenses (fee schedule attached).
2. The Board’s **Professional Engineer** is authorized to charge a $ hourly rate, plus actual and reasonably necessary expenses (fee schedule attached).
3. The Board’s **Professional Attorney i**s authorized to charge a $ hourly rate, plus actual and reasonably necessary expenses (fee schedule attached).
4. These hourly rates apply to professional services in reviewing and reporting on applications and supporting materials for development applications, site visits, inspections, conferences with applicants or their representatives, and preparation for, and attendance at Board meetings on development applications. These are the same rates as specified in the Planner’s, Engineers’, and Attorney’s compensation agreements for similar work done for the Board.
5. The Planner, Engineer and Attorney shall submit monthly vouchers, for this work to the Municipal Finance Officer, backed up by detailed invoices. For each application, the invoices shall identify the date the services were performed, hours spent in quarter-hour increments, the hourly rate, and the expenses incurred, if any.

Califon Borough Planning/Zoning Board

, Chair

Date: January 27, 2021

ATTEST: The chair signed this resolution, as authorized by the Land Use Board on the date indicated above.

, Secretary

Date: January 27, 2021

***BOROUGH OF CALIFON***

***PLANNING/ZONING BOARD***

***Resolution establishing a meeting schedule from***

***January 2021 through January 2022***

# Whereas, N.J.S. 10:4-6 et seq. the “Open Public Meetings Act,” requires public bodies in New Jersey to provide notice of meetings;

**Therefore,** the Planning/Zoning Board resolves as follows:

1. The meetings of the Califon Planning/Zoning Board (Board) to discuss or act upon public business during the referenced period will begin at 7:30 p.m., prevailing time, at the Califon Borough Municipal Building, 39 Academy Street, Califon, New Jersey, on the following dates:

January 27, 2021 February 24, 2021

March 24, 2021 April 28, 2021

May 26, 2021 June 23, 2021

July 28, 2021 August 25, 2021

September 22, 2021 October 27, 2021

November 23, 2022 (Monday) December 22, 2021 \*\*

January 26, 2022

***BOROUGH OF CALIFON***

***PLANNING/ZONING BOARD***

***Resolution designating two newspapers to receive***

***notices of public meetings of this Board from***

***January 2021 through January 2022 and***

***establishing a charge for persons requesting such***

***notices and copies of the minutes.***

**Whereas**, *N.J.S.* 10:4-6 *et seq*., the "Open Public Meetings Act," requires notices about meetings of public bodies, **Therefore,** it is resolved as follows:

1. The *Hunterdon Review* shall be the designated newspaper of the Planning/Zoning Board of the Borough of Califon.
2. The *Hunterdon Review* will be the secondary newspaper to be used in cases where time does not provide for the weekly publication deadline.
3. The bulletin board located in the main corridor of the Borough of Califon, Municipal Building, 39 Academy Street, Califon, New Jersey, shall be the place for posting of all meeting notices of the Board.
4. The sum of $25.00 annually shall be the fee paid by any person requesting mailing of Board meeting notices. However, any newspaper requesting the mailing of notices to its business office shall not be charged the fee. (*N.J.S.* 40:4-19). There shall be a $7.00 charge each for copies of minutes of the Board's meetings.

5. The Planning/Zoning Board Secretary shall mail certified copies of this Resolution to the Hunterdon Review and the Hunterdon Democrat and file a copy with the Borough Clerk.

Califon Borough Planning/Zoning Board

, Chair

Date: January 27, 2021

ATTEST: The chair signed this resolution, as authorized by the Land Use Board on the date indicated above.

, Secretary

Date: January 27, 2021