

**BOROUGH OF CALIFON COUNCIL
REGULAR MEETING
JANUARY 21, 2020**

Mayor Charles Daniel called the regular meeting of the Borough of Califon Council to order at 7:30 p.m. with the reading of the following Sunshine Law announcement: *“I would like to announce and have placed in the minutes that adequate notice of this regular meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the legal notice in the Hunterdon Review and the Hunterdon County Democrat.”*

FLAG SALUTE

**ROLL CALL: PRESENT: R. BAGGSTROM, J. COLLINS, E. HAVERSANG, L. JANAS
M. MEDEA, C. SMITH
ABSENT: NONE**

APPROVAL OF MINUTES

Motion was made by C. Smith seconded by L. Janas to approve the minutes from the meeting held on January 6, 2020 with the following corrections:

Page 27; under Police Report; The Class III officer has been hired by the Police Dept.

Page 40; paragraph 1 under “Committee Reports”: delete the 4th sentence

Page 41; paragraph 2 under “Committee Reports”: delete the 6th sentence

For: R. Baggstrom, J. Collins, L. Janas, M. Medea, C. Smith

Opposed: None

Abstain: E. Haversang

MOTION CARRIED

LIST OF BILLS

Motion was made by R. Baggstrom seconded by J. Collins to approve the list of bills in the amount of \$676,261.01.

For: Unanimous

Opposed: None

MOTION CARRIED

CORRESPONDENCE

___ Police Report; 2019 Year in Review – to be read by Police Commissioner during Committee reports

___ Califon Municipal Court report for calendar year 2019

___ Califon Board of Education – public notice of 2020-2021 Meeting schedule

___ Califon Board of Education – Notice of Meeting Time Change from 5:30 pm to 6:00 pm for two meetings to be held on January 22nd and January 23rd.

__ news from NJDEP; 50th birthday of NJDEP – gift to all municipalities of one Salem Oak seedling to be received in the spring; expansion of recycling app Recycle Coach

__ Rutgers Center for Government Services; The Powers & Duties of the Municipal Governing Body; Saturday, April 4th and Wednesday, April 22nd

__ correspondence from Senator Michael Doherty to Mayor Daniel congratulating Califon on applying for and receiving a \$896.27 DEP Recycling Enhancement Act Grant; this however was found to be a mistake and Senator Doherty's office sent an e-mail to apologize

OLD BUSINESS

A. CALIFON CRIER – COUNCIL LEAD ARTICLE ASSIGNMENTS FOR QUARTERLY NEWSLETTER

Following is the schedule for Council member lead article assignments for the Califon Crier through the end of 2020:

April/May/June – Councilman Michael Medea

July/August/September – Councilman Richard Baggstrom

October/November/December – Councilwoman Cathy Smith

NEW BUSINESS

A. RESOLUTION – APPROVAL OF SUPER 50/50 RAFFLE SPONSORED BY THE CALIFON FIRE CO.

The following Resolution was introduced for adoption:

RESOLUTION 2020-29

BE IT RESOLVED by the Mayor and Council of the Borough of Califon that the application for Raffle License 2020-01RL for a Super 50/50 Raffle sponsored by the Califon Fire Co. is hereby approved and Raffle License #2020-01RL is hereby issued to the Califon Fire Co.; and **BE IT FURTHER RESOLVED** that a copy of the application and the license, the findings and determinations form, a mock up of the ticket to be sold and a check in the amount of \$20.00 will be forwarded to the Legalized Games of Chance Control Commission for their approval; and **BE IT FURTHER RESOLVED** that the Municipal Clerk is hereby authorized to sign and issue the Raffle License #2020-01RL to the Califon Fire Co. whose drawing will be held on July 16, 2020.

Motion was made by R. Baggstrom seconded by L. Janas to adopt Resolution 2020-29 as read.

For: Unanimous

Opposed: None

MOTION CARRIED

B. RESOLUTION – APPROVAL OF 2020 PROFESSIONAL SERVICES CONTRACT – BOROUGH PLANNER – JAMES KYLE, KYLE & MCMANUS ASSOCIATES

The following Resolution was introduced for adoption:

RESOLUTION 2020-30

WHEREAS, the Borough of Califon has a need to acquire a municipal Planner as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, JAMES KYLE OF KYLE & MCMANUS ASSOCIATES has submitted a proposal, indicating they will provide Planner services for the anticipated fee of \$140.00 per hour and

WHEREAS, JAMES KYLE, P.P. OF KYLE & MCMANUS ASSOCIATES has completed and submitted a Business Entity Disclosure Certification which certified that JAMES KYLE, P.P. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year, and that the contract will prohibit JAMES KYLE, P.P. from making any reportable contributions through the term of the contract; and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned Planner services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Califon authorizes the Mayor and Municipal Clerk of the Borough of Califon to enter into a contract with JAMES KYLE, P.P., OF KYLE & MCMANUS ASSOCIATES as described herein as Planner on and in behalf of the Borough of Califon for the year 2020; and

BE IT FURTHER RESOLVED That the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Motion was made by L. Janas seconded by M. Medea to adopt Resolution 2020-30 as read.
For: Unanimous
Opposed: None
MOTION CARRIED

C. RESOLUTION – APPROVAL OF LOSAP BENEFITS FOR MEMBERS OF THE CALIFON FIRST AID SQUAD – LIST OF ELIGIBLE MEMBERS HAVING EARNED OVER 50 POINTS

The following Resolution was introduced for adoption:

RESOLUTION 2020-31

APPROVAL OF LOSAP LISTS FOR 2019

WHEREAS, the LOSAP program requires that a certified list of eligible volunteers from an emergency service organization be submitted for review by the sponsoring agency; and

WHEREAS, said required list of members eligible to receive LOSAP benefits for 2019 was received from the Califon First Aid Squad; and

WHEREAS, the sponsoring agency has 30 days to review the submitted list and request any records deemed necessary to ensure that the list is accurate; and

WHEREAS, the sponsoring agency has accepted the list as submitted

NOW, THEREFORE, BE IT RESOLVED by the Borough of Califon Council that the list, submitted by the Califon First Aid Squad, is hereby approved; and

BE IT FURTHER RESOLVED that a copy of the eligible member list, together with a copy of this Resolution, be returned to the Califon First Aid Squad for the 30-day required posting.

Motion was made by C. Smith seconded by E. Haversang to adopt Resolution 2020-31 as read.
For: Unanimous
Opposed: None
MOTION CARRIED

COMMITTEE REPORTS

Councilman Medea reported that the Parks Committee met for their reorganization meeting and discussed some projects slated for 2020 now that the bridge is re-opened. All agreed that they would like to see the basketball court in the Park resurfaced and expanded for 4-square. The Committee would also like to see the pathway to the basketball court improved. Harrington did provide a cost estimated of \$11,500; does not include replacing the hoops which, if done, could bring the price up to \$15,000. Council gave their support to these projects. Councilman Medea

will order infield mix for the ballfields and the Committee will work with the Environmental Commission to replant trees down by the river.

Councilman Medea stated that he did reach out to Nathan Snyder and invited him to the next meeting. Councilman Medea asked about any new Pedestrian signs that could replace the badly damaged one up by the General Store. The Clerk reported that there is a new one in the bays, along with a new base for it, however they need to be bolted together.

Councilman Medea reported that he will be speaking to the Police Chief about Nixel alerts to incorporate into our system.

Councilman Medea will ask the Recreation Committee about plans to unplug the new Christmas Tree.

Councilman Haversang reported that the Recreation Committee will hold their Reorganization meeting tomorrow night, January 22nd.

Councilman Haversang reported that Amanda Altavilla has agreed to be the Chairperson of the Recreation Committee for one more year only.

Councilman Janus reported that the Planning Board will meet tomorrow night, 1/21, for their Reorganization meeting.

The School Steering Committee has been fairly silent the last few weeks and no dates for meetings have been scheduled.

Councilwoman Smith reported that the Board of Education will meet on January 29th. There are special meetings scheduled on January 23rd and 24th; and Councilwoman Smith questioned whether or not any action will be taken at these meetings.

Councilman Baggstrom read the Police and Municipal Court reports for December. Councilman Baggstrom read and highlighted the Police Chief's 2019 Year in Review document that he had submitted and which the Mayor and all members of Council had copies of.

Councilman Baggstrom reported that he, the Mayor and Clerk will meet with the DPW at 9:00 am on Wednesday, January 29th to discuss streets & roads; prior to the bid opening at 10:00 am for the Main St. Improvements project.

Councilman Collins reported that the Board of health met on January 8th to reorganize. The rabies Clinic held on January 11th went well.

Councilman Collins reported that the Environmental Commission met and reorganized on January 14th and discussed the one Salem Oak seedling that will be delivered to all municipalities in the spring by the DEP.

Councilman Collins reported that he will be meeting with the Mayor, Tom Mathews, H.C. Director of Engineering and Tom Boorady, Borough Engineer on Wednesday, January 29th to discuss the Weis Dam and next steps. He is also trying to get Brian Cowden to this meeting also. On February 6th, Councilman Collins will be meeting with High Bridge Mayor, Michelle Lee at the H.C. Sustainability Hub to discuss a possible collaboration between the High Bridge Environmental Commission and the Califon E.C.

MAYOR'S REPORT

Mayor Daniel reported that he had a conversation with Margaret Nordstrom, Administrator for Chester Borough, about Highlands monies available to municipalities for alternative wastewater systems, if interested in pursuing. Mayor Daniel stated that the Borough did engage the DEP with some alternative systems back a few years ago, but the DEP at the time lost interest.

Apparently, the DEP is now interested in looking anew at some of these alternative systems and there is money from the Highlands to pursue the options. Councilman Collins will investigate. Mayor Daniel and Councilman Medea asked that the issue of Recreation committee sponsored adult volleyball being played at the school be on the next Council meeting agenda to discuss. Councilman Medea asked that the issue of residency be discussed particularly since the Borough is insuring this event under the Borough insurance policy.

Mayor Daniel reported that there will be 3 meetings on the 29th of January; streets & roads at 9:00 am; bid opening for Main St. improvements at 10:00 am and Weis Dam at 10:30-11:00.

COMMENTS FROM THE PUBLIC

NONE

There being no further business to come before Council at this time, motion was made by C. Smith seconded by R. Baggstrom and unanimously accepted to adjourn the meeting at 8:31 pm.

Respectfully submitted:

Laura G. Eidsvaag, RMC
Municipal Clerk/Administrator